

## **The Counselling Foundation Training Centre**

### **Job Description Group Facilitator**

**Group Facilitators** are required to be qualified and/or experienced group-analytic psychotherapists registered or working towards UKCP or equivalent.

#### **PURPOSE OF POST**

To conduct groups that are experiential in nature usually consisting of approximately 12 students. The purpose of the experiential group is to explore what is of concern to individual members and the whole group in the here and now, in a manner that is appropriate and educational for students on the Foundation Certificate and year 1 of the Diploma Course.

#### **ACCOUNTABILITY**

Appointees are ultimately accountable to the course Programme Tutor who has day-to-day responsibility for the course.

#### **TASKS AND RESPONSIBILITIES**

To conduct small group sessions which follow the seminars.

To ensure students develop skills and attitudes appropriate to the course requirements.

To participate in the assessment process of students as and when relevant.

To write to students, copying in the Programme Tutor, who have been absent inviting them back into the group.

To inform the Programme Tutor of any concerns regarding students.

To work as a member of a team (consisting of Head Counselling and Training, Programme Tutor, Seminar Tutors and Group Leaders) on behalf of the students.

To attend 3 course staff meetings held each academic year.

To work ethically, observing boundary issues responsibly and sensitively. Group Facilitators must have an awareness of the BACP Ethical Framework and work within it.

To work with the group-analytic model with modification as necessary for the purpose of the group.

To maintain the educational task of the experiential group and ensure its contribution to the development of skills and attitudes for students on the Diploma Course.

To undertake any additional tasks or responsibilities as reasonably required by the Programme Tutor

To keep the online register of students.

The appointee is expected to arrange supervision on the group as required by the various ethical standards.

## **PERSON SPECIFICATION**

### **QUALIFICATIONS**

The applicant would ideally be a qualified and experienced group-analytic psychotherapist or equivalent.

The applicant will be preferably registered with UKCP, IGA or equivalent as a group-analytic psychotherapist.

### **EXPERIENCE AND KNOWLEDGE**

The applicant must have experience of conducting groups group-analytically, preferably in a variety of settings, both in person and online.

The applicant must know and understand the differences and similarities between experiential groups and therapy groups.

The applicant must know how to assess students' abilities from their participation in an experiential group in terms of skills and attitudes appropriate for students on the Foundation Certificate and Diploma in Psychodynamic Counselling courses.

The applicant must know how group dynamics contributes to the training of students on the Foundation Certificate and Diploma Courses.

The applicant must know how the experiential groups fit into the overall training on the Foundation Certificate/Diploma Course and be familiar with the Course Learning Outcomes.

### **SKILLS AND ABILITIES**

The applicant must be able to run experiential small and large groups effectively for students on the course online and in person so that students achieve the Course Learning Outcomes.

The applicant must be able to contribute to the assessment of students if requested.

The applicant must be able to liaise with other staff and managers appropriately.

The applicant must be able to work as part of a team and as part of an organisation.

### **ATTITUDES**

The applicant must be able to support and empower students' understanding of individuals' internal worlds, interactions and group dynamics.

The applicant must be able to work effectively with diversity and difference in the group.

The applicant must be familiar with and adhere to the Counselling Foundation Equal Opportunities policy

The applicant must work within the ethos of the Counselling Foundation. To aim to ensure that, as far as is possible, equality of opportunity is available to all who work within the organization or use its services. To seek to promote equality of opportunity where you have influence, including the Counselling Foundation's constituent bodies and the professional organisations on which the Counselling Foundation is represented.